



Test Schedule

for
Non-Supervisory and Supervisory Positions

San Bernardino County

Please call 1-866-861-2010 to reserve a seat
For additional information please click [2010 Census Jobs](#)
Click "[Pay rates](#)" for salary information

Date	Type	Time	City	State	Zip	Office#
12/17/2008	Non-Sup	6:30p	Lucerne Valley	CA	92356	3236
12/18/2008	Non-Sup	10:00a	Morongo	CA	92256	3236
12/18/2008	Non-Sup	10:00a	Apple Valley	CA	92308	3236
12/18/2008	Non-Sup	1:00p	Apple Valley	CA	92308	3236
12/18/2008	Non-Sup	10:00a	Ontario	CA	91762	3236
12/18/2008	Non-Sup	3:30p	Pomona	CA	91767	3236
12/19/2008	Non-Sup	10:00a	San Bernardino	CA	92401	3236
12/19/2008	Non-Sup	1:00p	San Bernardino	CA	92401	3236
12/22/2008	Non-Sup	2:00p	Lucerne Valley	CA	92356	3236
12/22/2008	Non-Sup	10:00a	San Bernardino	CA	92401	3236
12/22/2008	Non-Sup	1:00p	San Bernardino	CA	92401	3236
12/29/2008	Non-Sup	2:00p	Lucerne Valley	CA	92356	3236
12/29/2008	Non-Sup	10:00a	San Bernardino	CA	92401	3236
12/29/2008	Non-Sup	1:00p	San Bernardino	CA	92401	3236
1/5/2009	Non-Sup	6:30p	Lucerne Valley	CA	92356	3236
1/6/2009	Non-Sup	10:00a	San Bernardino	CA	92410	3236
1/8/2009	Non-Sup	10:00a	San Bernardino	CA	92410	3236
1/12/2009	Non-Sup	6:30p	Lucerne Valley	CA	92356	3236
1/13/2009	Non-Sup	10:00a	Apple Valley	CA	92308	3236
1/13/2009	Non-Sup	1:00p	Apple Valley	CA	92308	3236
1/13/2009	Non-Sup	10:00a	San Bernardino	CA	92410	3236
1/15/2009	Non-Sup	2:00p	Victorville	CA	92394	3236
1/20/2009	Non-Sup	10:00a	Apple Valley	CA	92308	3236
1/20/2009	Non-Sup	1:00p	Apple Valley	CA	92308	3236

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Date	Type	Time	City	State	Zip	Office#
1/20/2009	Non-Sup	10:00a	San Bernardino	CA	92410	3236
1/22/2009	Non-Sup	10:00a	San Bernardino	CA	92410	3236
1/26/2009	Non-Sup	6:30p	Lucerne Valley	CA	92356	3236
1/27/2009	Non-Sup	10:00a	Apple Valley	CA	92308	3236
1/27/2009	Non-Sup	1:00p	Apple Valley	C	92308	3236
1/27/2009	Non-Sup	10:00a	San Bernardino	CA	92410	3236
1/29/2009	Non-Sup	2:00p	Victorville	CA	92394	3236
1/29/2009	Non-Sup	10:00a	San Bernardino	CA	92410	3236

For more information
Please call
1-866-861-2010

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San Bernardino County Pay Rates

<u>Job Title</u>	<u>Salary</u>	<u>Tentatively Hiring</u>
Field Operation Supervisor (FOS) <i>Oversees the activities of the field personnel</i> May be required to schedule and administer testing of job applicants for positions in the office. Monitors testing sessions, maintaining testing files, and reviews application forms. Complete the appointment process for Crew Leaders, Crew Leader Assistants and Enumerators (as needed) during training sessions. Guides in field operation procedures, supervision, and administrative responsibilities.	\$19.50/hr	Nov. '08 – May '09
Office Operation Supervisors (OOS) <i>Assists in supervision of day-to-day activities of Office Clerks</i> <i>Supervises payroll, personnel, inventory, recruiting or supply</i> <i>Management of LCO employees.</i>	\$17.00/hr	Nov. '08 – May '09
Administrative Assistant (AA) <i>Controls documents requiring action by a specific date and follows up to insure that deadlines are met.</i> <i>Keeps supervisor informed of matters of particular interest or concern</i> <i>Provides administrative assistance as assigned.</i>	\$15.00/hr	Nov '08 – Feb '09
Recruiting Assistant (RA) <i>Performs recruiting activities. May be required to participate in recruiting and testing activities, such as flyer distribution</i> <i>Performs Administers testing of job applicants.</i>	\$18.00/hr	Nov '08 – Feb '09
Office Clerk <i>Performs a wide variety of clerical functions associated With office processing, field operations, recruiting, testing and Administrative operations.</i>	\$12.50/hr	Nov '08 – Feb '09
Crew Leader (CL) <i>Leads and regularly meets with Enumerators in the field to provide on-the-spot assistance and supervision.</i>	\$18.00/hr	Mar'09 –Apr'09
Crew Leader Assistant (CLA) <i>Assists Crew Leader with all field duties, including appointment and training of new hires and assigning work to enumerators.</i> <i>Meets with Enumerators daily to ensure that they are completing assigned work accurately and within deadlines.</i>	\$16.50/hr	Mar'09 –Apr'09
Enumerator/Listener <i>Completes assignments which involve locating and listing addresses and conducting interviews with respondents. Explains the purpose of the census, as questions are worded on census instruments/forms.</i> <i>Records data on forms or on hand held computers.</i> <i>Meets with supervisor at specified times for reviewing and turning in work.</i>	\$16.50/hr	Mar'09 –Apr'09

DEPARTMENT OF COMMERCE
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